

August 15, 2025

BY FEDERAL EXPRESS

Emily Kilroy
Director, Economic Development
Albemarle County
401 McIntire Road
Suite 130
Charlottesville, Virginia 22902

Economic Development Authority of Albemarle County, Virginia

**Amended and Restated Revenue Refunding Bond
(Thomas Jefferson Foundation, Inc.),
Series 2011**

Dear Emily:

The subject bond issue is scheduled to close by the end of August. In connection with this closing, I have enclosed execution copies of the documents listed below for signature by the individuals indicated. Please have these signed/sealed at the tabbed pages and return them to me no later than Thursday, August 21, 2025. For your convenience I have enclosed a return Federal Express envelope.

1. General Certificate of Economic Development Authority of Albemarle County, Virginia – One Certificate and three signature pages to be signed by the Chair (blue flags), the Secretary-Treasurer (red flags) and to be sealed with the EDA's Seal (orange flags).
2. Amendment Resolution adopted August 19, 2025 – One Resolution and three signature pages to be signed by the Assistant Secretary-Treasurer (purple flags).
3. Amendment to Bond Purchase and Loan Agreement – One Agreement and three signature pages to be signed by the Chair (blue flags).
4. Amended and Restated Bond – One Bond and three signature pages to be signed by the Chair (blue flags), the Secretary-Treasurer (red flags) and to be sealed with the EDA's Seal (orange flags).

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5. First Allonge and Amendment to Promissory Note – One Note and three signature pages to be signed by the Chair (blue flags).

Thank you for your assistance with this and please let me know if you have any questions.

Very truly yours,

Jessica C. Randolph
Paralegal

Enclosures

Chair

Secretary-Treasurer

Assistant Secretary-Treasurer

EDA Seal